

## Renewal and Recreation Budget Monitoring Summary

2016/17 Actuals £'000	Division Service Areas	2017/18 Original Budget £'000	2017/18 Latest Approved £'000	2017/18 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>R&amp;R PORTFOLIO</b>							
	<b>Planning</b>							
Cr 3	Building Control	76	76	15	Cr 61	1	Cr 50	0
Cr 144	Land Charges	Cr 129	Cr 129	Cr 147	Cr 18	2	0	0
812	Planning	703	703	827	124	3	50	0
1,564	Planning appeal funding held in Central Contingency Renewal	785	1,075	1,075	Cr 31 0		0	0
<b>2,229</b>		<b>1,435</b>	<b>1,725</b>	<b>1,770</b>	<b>14</b>		<b>0</b>	<b>0</b>
	<b>Recreation</b>							
1,732	Culture	1,675	1,695	1,695	0		0	0
4,737	Libraries	4,403	5,752	5,752	0	4	0	0
263	Town Centre Management & Business Support	180	261	247	Cr 14	5	0	0
<b>6,732</b>		<b>6,258</b>	<b>7,708</b>	<b>7,694</b>	<b>Cr 14</b>		<b>0</b>	<b>0</b>
<b>8,961</b>	<b>Total Controllable R&amp;R Portfolio</b>	<b>7,693</b>	<b>9,433</b>	<b>9,464</b>	<b>0</b>		<b>0</b>	<b>0</b>
5,855	<b>TOTAL NON CONTROLLABLE</b>	4,195	4,157	4,116	Cr 41	6	Cr 42	0
2,088	<b>TOTAL EXCLUDED RECHARGES</b>	2,086	2,086	2,086	0		0	0
<b>16,904</b>	<b>PORTFOLIO TOTAL</b>	<b>13,974</b>	<b>15,676</b>	<b>15,666</b>	<b>Cr 41</b>		<b>Cr 42</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

<b>Original budget 2017/18</b>	<b>13,974</b>
New Homes Bonus TCM	23
New Homes Bonus Regeneration	306
Custom Build & New Burdens grant - Expenditure	30
Custom Build & New Burdens grant - Income	Cr 30
Local Plan Implementation	37
Inflation adjustment	15
Business Rates revaluation	60
Non - Controllable R&M - Water Treatment	4
Libraries saving adjustment	284
Libraries decommissioning of I.T service	973
<b>Latest Approved Budget for 2017/18</b>	<b>15,676</b>

## **REASONS FOR VARIATIONS**

### **1. Building Control Cr £61k**

For the chargeable service, an income deficit of £105k is projected based on information to date. This is mostly offset by a projected underspend within salaries of £101k arising from reduced working hours and part year vacancies, as well as running expenses. In accordance with Building Account Regulations, the net deficit of around £4k will be drawn down from the earmarked reserve for the Building Control Charging Account. The net balance will therefore reduce from Cr £182k to Cr £178k.

Within the non-chargeable service, there is a projected net underspend of £61k, this is mainly the result of part year vacancies and reduced hours.

### **2. Land Charges Cr £18k**

There is a projected deficit of £20k for income within the Charging Account due to vacancies which is partly offset by underspends on staffing and running expenses of £13k. The net deficit of £7k will be carried forward as the cumulative balance in the Charging Account. If the income continues to drop, officers will have to consider increasing the current charges.

There is a projected underspend of £18k on the Non-Chargeable budget due to part year vacancies.

### **3. Planning Dr £124k**

Income from non-major planning applications is above budget for the first six months of the year, and a surplus of £100k is projected for 2017/18. For information, actual income received from April to September is at a similar level compared to income received for the same period last year.

For major applications, £102k has been received as at 30th September, which is £52k lower than for the same period in 2016/17. Planning officers within the majors team have advised there is significant activity expected in the coming months, and therefore the income target for 2017/18 is expected to be met.

Currently there is projected surplus income of £60k from pre-application meetings due to higher than budgeted activity levels. For information, £105k has been received for the first six months of the year, which is £8k higher than for the same period in 2016/17.

Additional income of £20k is expected from other miscellaneous income within Planning, mostly from the street naming and numbering service.

Specialist consultancy costs of around £60k are expected to be incurred relating to three planning enquiries to be held in early 2018. There will also be an overspend of £20k for planning staff, due to additional temporary staff in order to assist with the current increase in volumes of planning applications and enforcement. These costs have been funded from the additional income.

Costs of £224k are expected relating to costs awarded against the Council for planning appeals that have been lost. There is a sum of £60k held in the central contingency that could be drawn down to partly offset these costs, however as there may be further appeal costs that may come through later in the year, the total sum to be drawn down will be finalised at the year end.

#### **Summary of variations within Planning:**

	<b>£'000</b>
Surplus of income from non-major applications	Cr 100
Surplus pre-application income	Cr 60
Surplus from miscellaneous income	Cr 20
Specialist consultancy costs	60
Additional temporary planning staff	20
Planning appeals claims	224
<b>Total variation for Planning</b>	<b><u>124</u></b>

### **4. Libraries £0k**

Overall a nil variance is projected for the Library service, however there will be a shortfall of income of £17k from fee & charges which is offset by an underspend of staffing totalling £17k.

**5. Town Centre Management & Business Support Cr £14k**

A net underspend of £14k is forecast for Town Centre Management & Business Support. This includes £6k on staff vacancies and additional income of £8k from pop-up shop rental and promotional space.

**6. Non-controllable Cr £41k**

There is a projected surplus income of £41k within the property rental income budget. Property division are accountable for these variations.

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned:

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.